

Managing multiple tenancies as part of a relocation programme can be administratively intensive for your department. For the relocating employee, dealing with tradesmen, suppliers and leases is an unwelcome and time consuming distraction too.

Capital Relocation's tenancy management service reduces the impact on both you and your relocating employees.

Capital International Relocation provides full support throughout the period of the tenancy, assisting with lease negotiations and dilapidations so that you do not have to.

Capital Relocations also provides payment services that ensure you maintain control of your tenancy costs at all times.

### Relocation Tenancy Management : What is Included

- Lease negotiation and renewal
- Arrange payment of deposits
- Utility connections
- Payment of ongoing utility bills
- Inventory check in and check out
- Dilapidation control
- Notification of lease renewal
- Recovery of security deposit

### Relocation Tenancy Management : Benefits

- Reduces administrative demands on your department and your relocating employee
- Ensures the happiness of your relocating employees
- Increases recovery of deposits
- Manages payments and reduces costs